

# A Guide to Leveraging Blue Features to Increase Engagement



**Khalid Marbou**

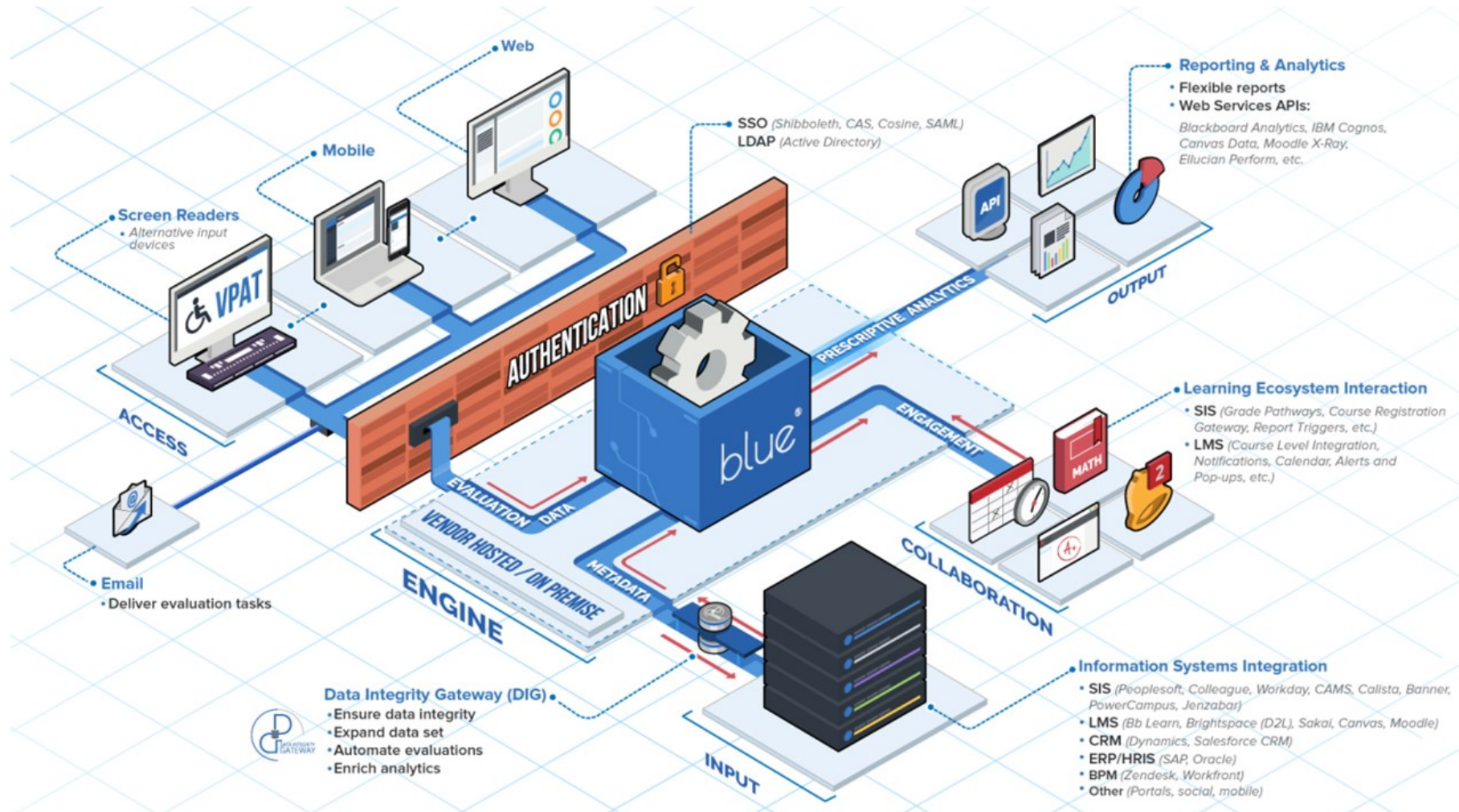
*Professional Services Manager NA HE*

# AGENDA

- 1 INTRODUCTION
- 2 OVERVIEW OF THE BLUE ENVIRONMENT
- 3 RELATABLE CONTENT AND INTERFACE
- 4 PROPER DOCUMENTATION
- 5 CUSTOM BRANDING AND COMMUNICATION
- 6 INSIGHTFUL ANALYTICS
- 7 ADVANCED FEATURES AND INTEGRATION
- 8 Q&A

# INTRODUCTION

# OVERVIEW OF THE BLUE ENVIRONMENT



**Proper Documentation**



**Insightful Analytics**



**Relatable content and  
interface**



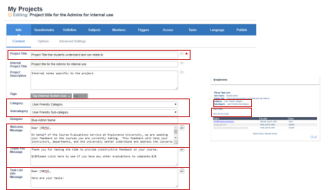
**Custom Branding and  
Communication**



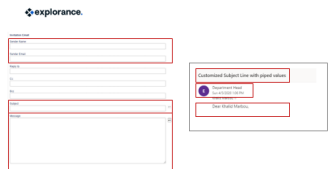
**Advanced features  
and integration**



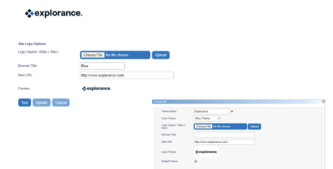
# Relatable content and accessible interface



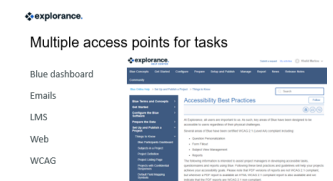
Project custom fields



Email custom fields



Institution logo, name and color scheme



Multiple access points for tasks



# My Projects

🔧 Editing: Project title for the Admins for internal use

Info

Questionnaire

Definition

Subjects

Members

Triggers

Access

Tasks

Language

Publish

Content

Options

Advanced Settings

Project Title

Project Title that students understand and can relate to

en

★

Internal Project Title

Project title for the Admins for internal use

en

Project Description

Internal notes specific to the project.

en

Tags

Tag (Internal System Use) x Add...

Category

User Friendly Category

▼

Subcategory

User Friendly Sub-category

▼

Designer

Blue Admin Name

Welcome Message

Dear [R\$FN],

On behalf of the Course Evaluations service at Explorance University, we are seeking your feedback on the courses you are currently taking. This feedback will help your instructors, departments, and the university better understand and address the concerns

en

Thank You Message

Thank you for taking the time to provide constructive feedback on your course.

\$(Please click here to see if you have any other evaluations to complete.)\$

en

Task List Info Message

Dear [R\$FN],

Here are your tasks:

en

explorance.

Fillout Task List

Task Owner: Student Name

Project Title: Project title that students understand and can relate to

Category: User Friendly Category

Subcategory: User Friendly Sub-category

Dear Casey,

Here are your tasks:

Subject	Due date	Status
<a href="#">401896-Structural Analysis</a>	Saturday, April 25, 2020	Open
<a href="#">CHEM 2525 001</a>	Friday, April 03, 2020	Expired
<a href="#">402702-Environmental Science for Engineers</a>	Friday, April 03, 2020	Expired

Mobile Version | Standard Version

blue



Sender Name

Sender Email

Reply to

Cc

Bcc

Subject

### Message

### Customized Subject Line with piped values



Department Head

Sun 4/5/2020 1:06 PM

Khalid Marbou 

Dear Khalid Marbou,





#### Site Logo Options

Logo (Approx 180px x 80px)

Choose File No file chosen

Upload

Browser Title

Blue

Main URL

http://www.explorance.com

Preview



Test

Update

Cancel

#### Theme Edit

Theme Name

Explorance



Color Theme

Blue Theme



Logo (Approx 180px x 80px)

Choose File No file chosen

Upload

Browser Title

Main URL

http://www.explorance.com/

Logo Preview



Default Theme



# Multiple access points for tasks

Blue dashboard

Emails

LMS

Web

WCAG

## Accessibility Best Practices

[Follow](#)

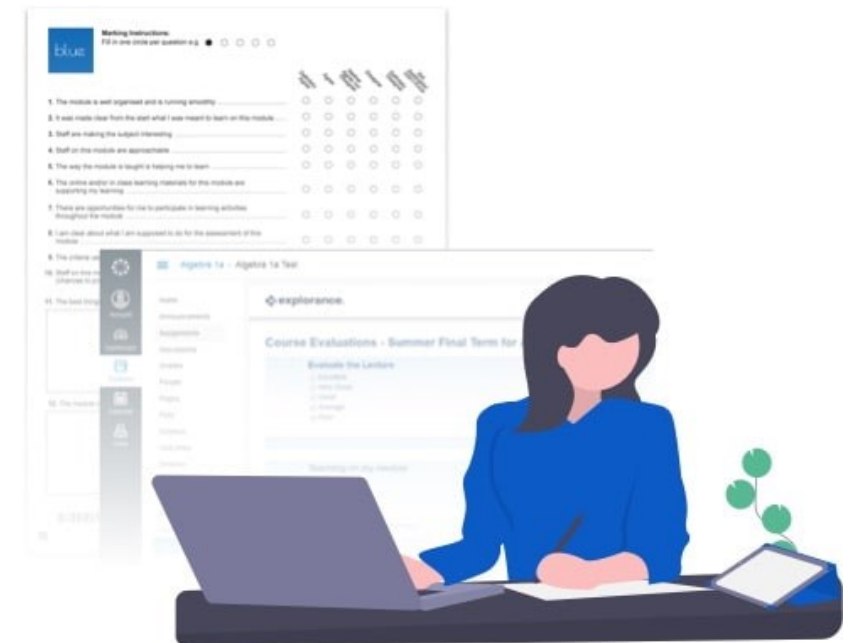
At Explorance, all users are important to us. As such, key areas of Blue have been designed to be accessible to users regardless of their physical challenges.

Several areas of Blue have been certified WCAG 2.1 (Level AA) compliant including:

- Question Personalization
- Form Fillout
- Subject View Management
- Reports

The following information is intended to assist project managers in developing accessible tasks, questionnaires and reports using Blue. Following these best practices and guidelines will help your projects achieve your accessibility goals. Please note that PDF versions of reports are not WCAG 2.1 compliant, but wherever a PDF report is available an HTML WCAG 2.1 compliant report is also available and we indicate that the PDF reports are WCAG 2.1 non-compliant.

# Proper Documentation



# Custom Branding and Communication

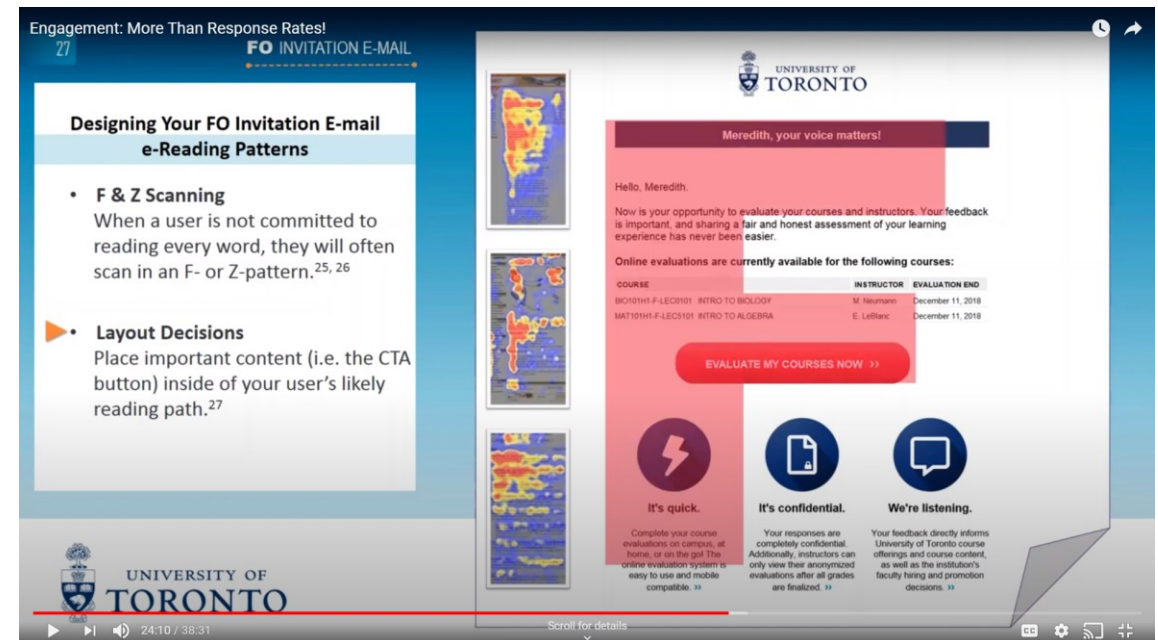


UNIVERSITY OF  
TORONTO

Engagement: More Than Response Rates!

What if we shifted the conversation from talking about response rates to talking about engagement? How do we define engagement with respect to course evaluations, and why does it matter? This webinar will explore the University of Toronto's efforts to do just that. We will provide an overview of our context and explore how we engage stakeholders in a large-scale, decentralized institution. We will showcase our new-and-improved FO e-mail invitations and QP landing page, and share the background research into how these were developed.

**Presenters:** Tara Wells, Operations Coordinator, Course Evaluations, University of Toronto; Meredith Rappaport, Course Evaluation Assistant, University of Toronto



**Engagement: More Than Response Rates!**  
27  
FO INVITATION E-MAIL

### Designing Your FO Invitation E-mail e-Reading Patterns

- **F & Z Scanning**  
When a user is not committed to reading every word, they will often scan in an F- or Z-pattern.<sup>25, 26</sup>
- **Layout Decisions**  
Place important content (i.e. the CTA button) inside of your user's likely reading path.<sup>27</sup>

**UNIVERSITY OF TORONTO**

**Meredith, your voice matters!**

Hello, Meredith.

Now is your opportunity to evaluate your courses and instructors. Your feedback is important, and sharing a fair and honest assessment of your learning experience has never been easier.

Online evaluations are currently available for the following courses:

COURSE	INSTRUCTOR	EVALUATION END
BIO101H1-F-LEC0101 INTRO TO BIOLOGY	M. Neumann	December 11, 2018
MAT101H1-F-LEC0101 INTRO TO ALGEBRA	E. LeBlanc	December 11, 2018

**EVALUATE MY COURSES NOW >>**

**It's quick.**  
Complete your course evaluations on campus, at home, or on the go! The online evaluation system is easy to use and mobile compatible. >>

**It's confidential.**  
Your responses are completely confidential. Additionally, instructors can only view their anonymized evaluations after all grades are finalized. >>

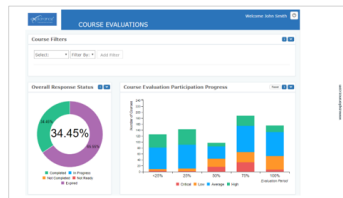
**We're listening.**  
Your feedback directly informs University of Toronto course offerings and course content, as well as the institution's faculty hiring and promotion decisions. >>

**UNIVERSITY OF TORONTO**

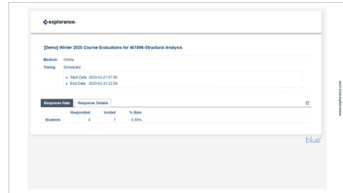
24:10 / 38:31

Scroll for details

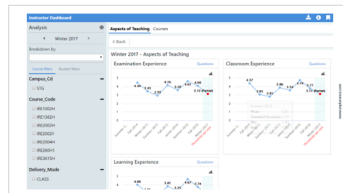
# Insightful Analytics



RRD



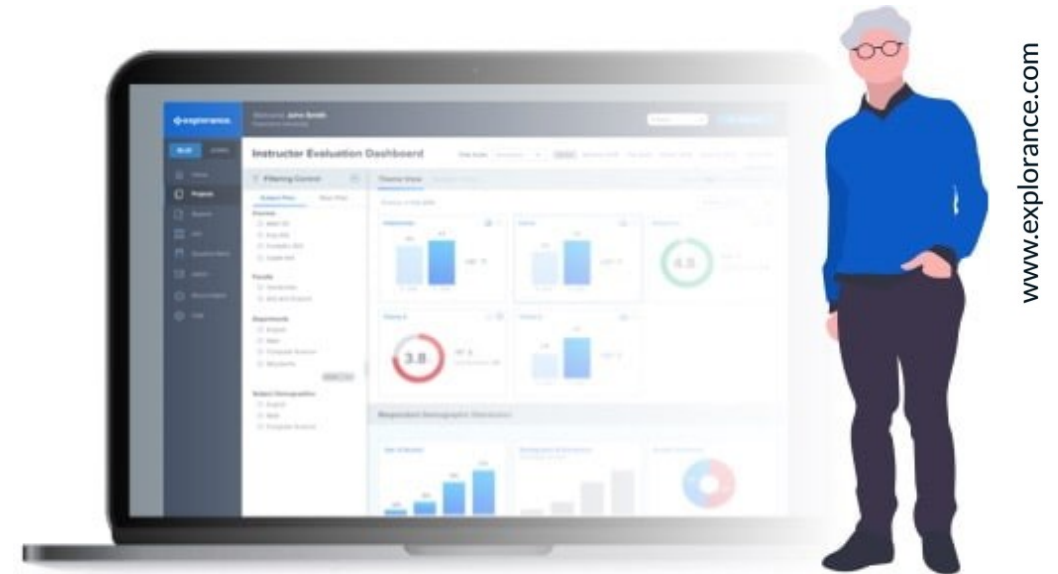
Subject View



IFD



Reports



# COURSE EVALUATIONS

## Course Filters

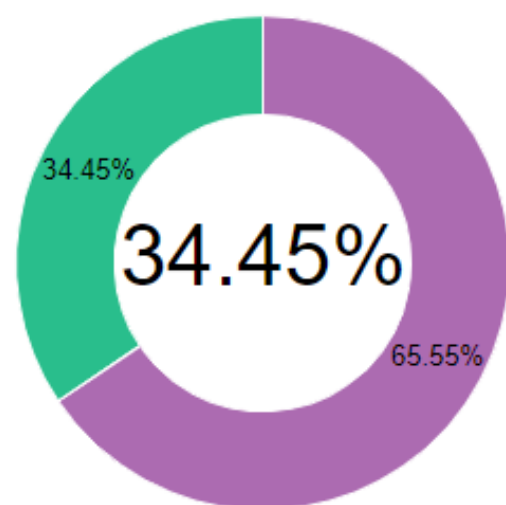


Select: ▼

Filter By: ▼

Add Filter

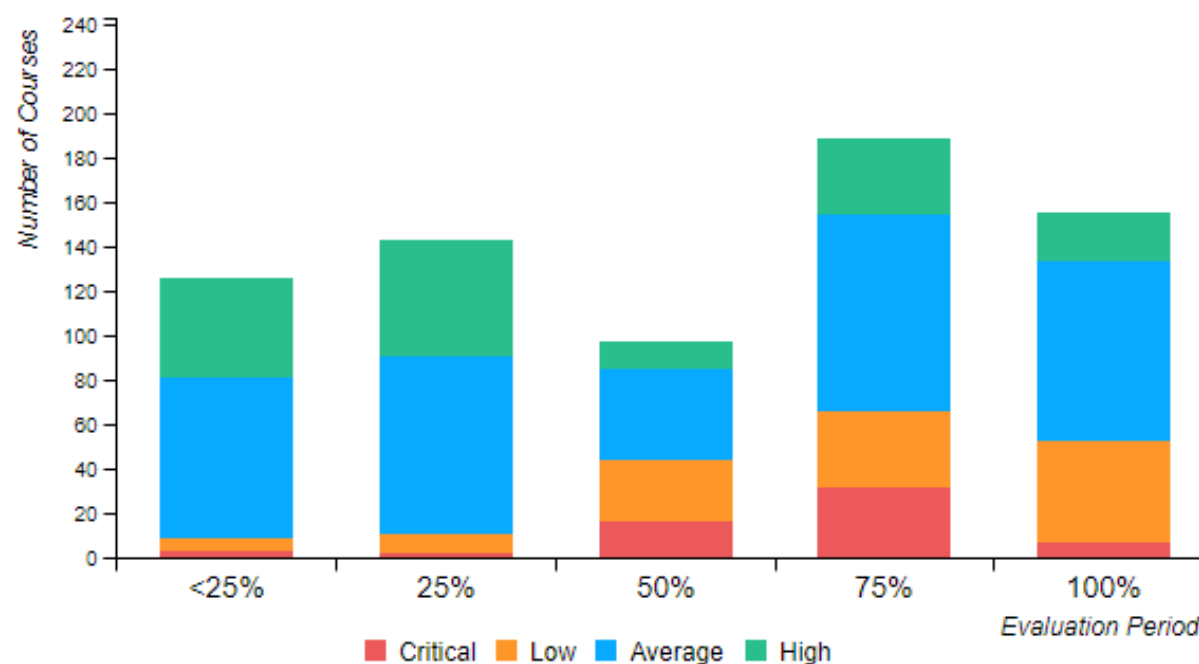
## Overall Response Status



■ Completed ■ In Progress  
■ Not Completed ■ Not Ready  
■ Expired

## Course Evaluation Participation Progress

Reset





## [Demo] Winter 2020 Course Evaluations for 401896-Structural Analysis

Medium Online

Timing Scheduled

- Start Date 2020-03-21 07:00
- End Date 2020-03-31 23:59

Response Rate

Response Details



	Responded	Invited	% Rate
Students	0	7	0.00%

## Analysis



&lt; Winter 2017 &gt;

Breakdown by

[Course filters](#)[Student filters](#)

## Campus\_Cd

☐ STG

## Course\_Code

☐ IRE1002H☐ IRE1362H☐ IRE2002H☐ IRE2002Y☐ IRE2004H☐ IRE260H1☐ IRE3615H

## Delivery\_Mode

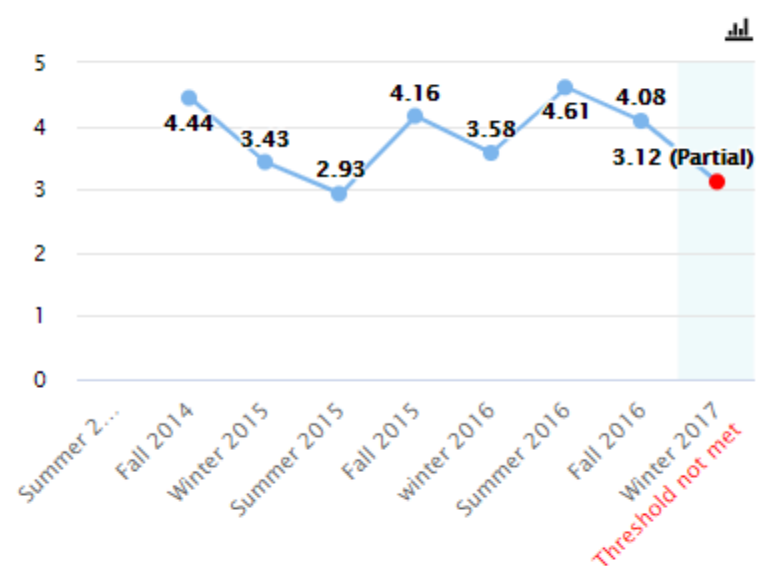
☐ CLASS

## Aspects of Teaching Courses

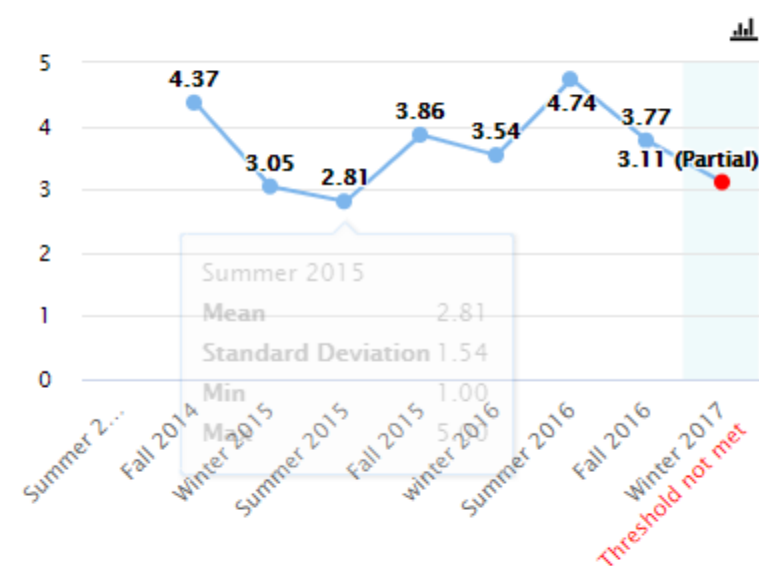
[Back](#)

## Winter 2017 - Aspects of Teaching

## Examination Experience

[Questions](#)

## Classroom Experience

[Questions](#)

## Learning Experience

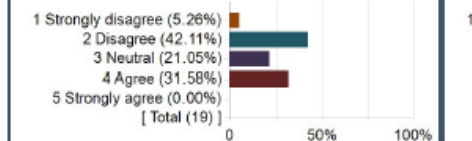
[Questions](#)

## Response Analysis - course

This section displays frequency analysis for all the course question

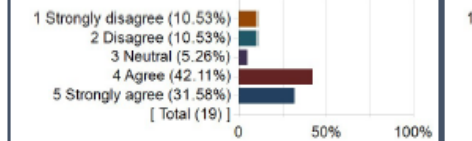
### About the course - PY2107-C-I: Experimental Invest

#### 1. This course helped me develop my ability to work as a team member



Statistics	Value	St
Response Count	19	Re
Mean	2.79	Me
Median	3.00	Me
Semi-Interquartile Range	1.00	Se
Mode	2	Mo
50th Percentile	3.00	50
Standard Deviation	0.98	Sta
Standard Error (base on SD)	0.22	Sta

#### 3. This course developed my problem solving skills

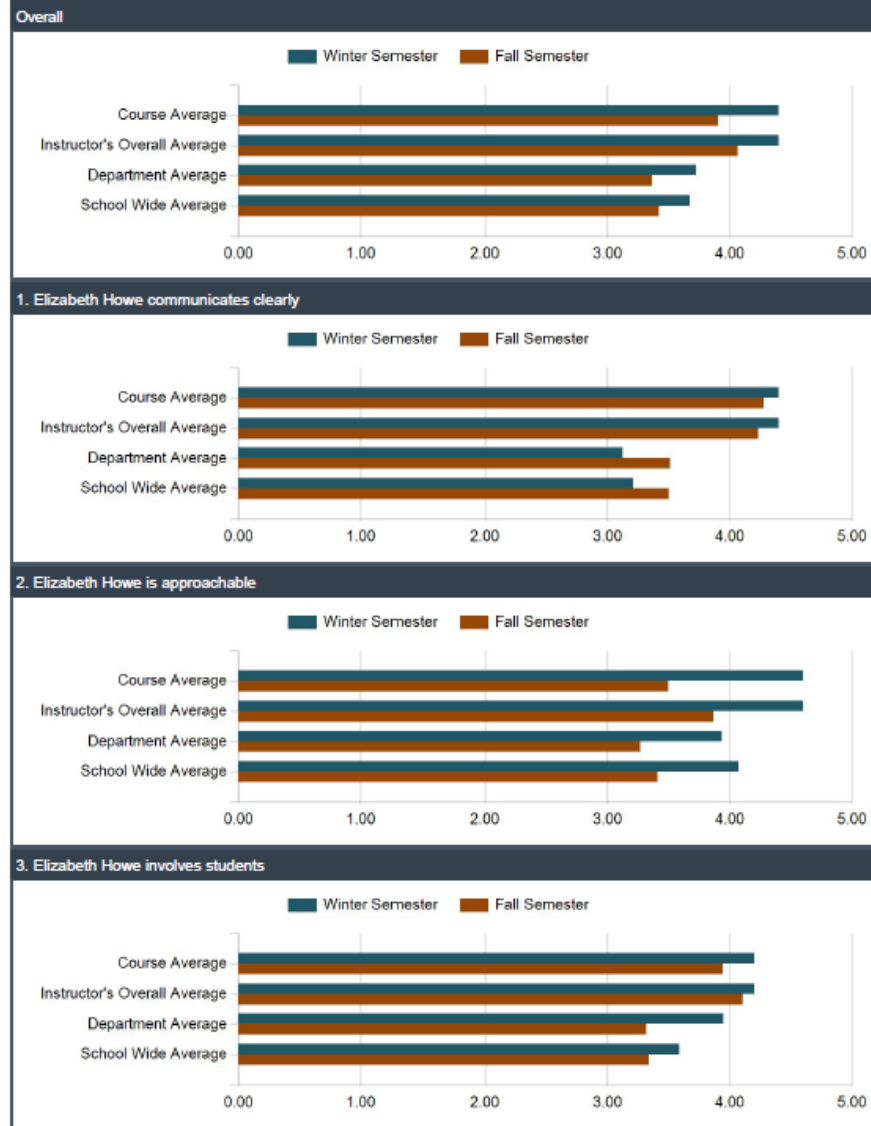


Statistics	Value	St
Response Count	19	Re
Mean	3.74	Me
Median	4.00	Me
Semi-Interquartile Range	1.00	Se
Mode	4	Mo
50th Percentile	4.00	50
Standard Deviation	1.33	Sta
Standard Error (base on SD)	0.30	Sta

#### Reflective questions:

- What elements of the course are perceived to be lacking?
- What could have negatively influenced the student perception?
- What improvements could be incorporated to the course mater

## Teacher Rating Score Analysis



Individual report for Experimental Investigation & Analysis of Behaviour-C-I (Ms Elizabeth Howe)

Project Title: Course Instructor Evaluation - Spring 2014 (Results)  
 Project Audience: 95  
 Responses Received: 74  
 Response Ratio: 77.89%

Report Comments

### INTRODUCTION

This report contains the results gathered during the online course-instructor evaluations. Students were invited to share their feedback on the teaching and the course material, ultimately to help improve the overall quality of education at our institution. It is now our collective duty to turn this insight into action.

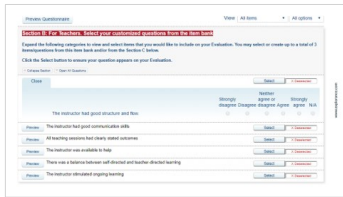
As part of this mission, all instructors receive an Individual Report for developmental purposes i.e. to identify strengths and areas for improvement in regard to their teaching methods. Contents include graphs, tables, rankings, frequencies, statistics, and comments, as well as reflective questions to help guide you in the preparation of your personal development plan.

We urge every Faculty Member to diligently examine all the analysis, to seek to understand it, to take note of patterns, to draw logical conclusions and to take it upon yourself to act on the valuable feedback your students have taken the time to provide.

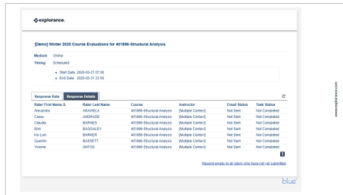
Creation Date: Tue, Jun 27, 2017

Powered by blue

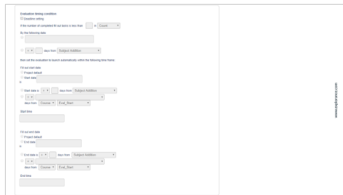
# Advanced features and integration



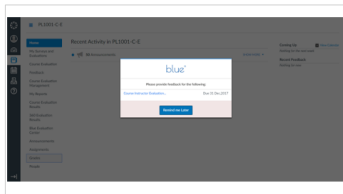
Questionnaire Customization



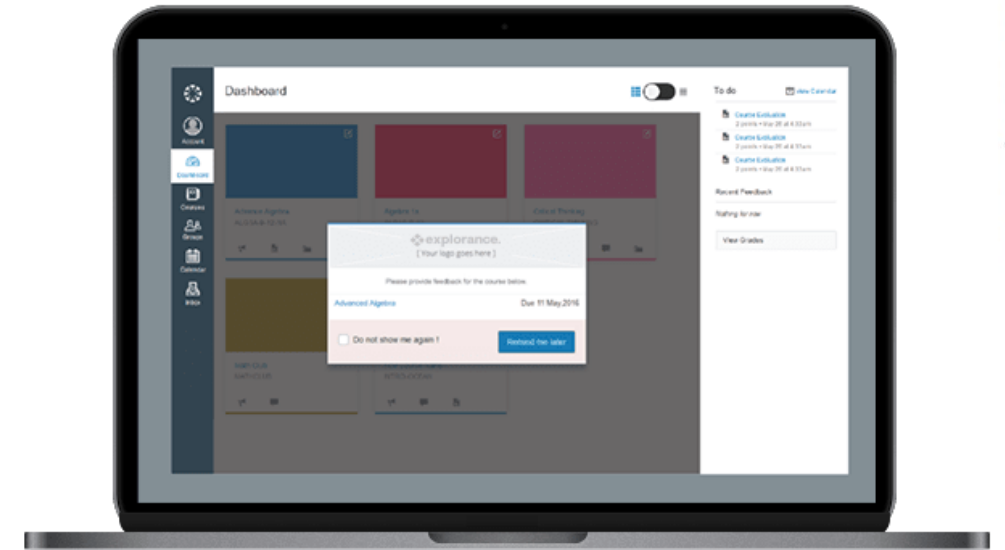
Response Rates and Email controls



Advanced deadline settings



Advanced LMS Integration



**Section B: For Teachers. Select your customized questions from the item bank**

Expand the following categories to view and select items that you would like to include on your Evaluation. You may select or create up to a total of 3 items/questions from this item bank and/or from the Section C below.

Click the Select button to ensure your question appears on your Evaluation.

▲ Collapse Section

▼ Open All Questions

Close

Select

X Deselected

Strongly disagree	Disagree	Neither agree or disagree	Agree	Strongly agree	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

The instructor had good structure and flow.

Preview

The instructor had good communication skills

Select

X Deselected

Preview

All teaching sessions had clearly stated outcomes

Select

X Deselected

Preview

The instructor was available to help

Select

X Deselected

Preview

There was a balance between self-directed and teacher-directed learning

Select

X Deselected

Preview

The instructor stimulated ongoing learning

Select

X Deselected

## [Demo] Winter 2020 Course Evaluations for 401896-Structural Analysis

Medium Online

Timing Scheduled

- Start Date 2020-03-21 07:00
- End Date 2020-03-31 23:59

Response Rate		Response Details				C
Rater First Name ▲	Rater Last Name	Course	Instructor	Email Status	Task Status	
Alexandra	ARAWELA	401896-Structural Analysis	[Multiple Context]	Not Sent	Not Completed	
Casey	ANDRADE	401896-Structural Analysis	[Multiple Context]	Not Sent	Not Completed	
Claudia	BARNES	401896-Structural Analysis	[Multiple Context]	Not Sent	Not Completed	
Elim	BAGGALEY	401896-Structural Analysis	[Multiple Context]	Not Sent	Not Completed	
Ho Lum	BARKER	401896-Structural Analysis	[Multiple Context]	Not Sent	Not Completed	
Quentin	BASSETT	401896-Structural Analysis	[Multiple Context]	Not Sent	Not Completed	
Yvonne	ANTOS	401896-Structural Analysis	[Multiple Context]	Not Sent	Not Completed	

1

[Resend emails to all raters who have not yet submitted.](#)



#### Evaluation timing condition

☐ Deadline setting

If the number of completed fill out tasks is less than  in

By the following date

☐

☐  days from

then set the evaluation to launch automatically within the following time frame:

Fill out start date

☐ Project default

☐ Start date

is

☐ Start date is  days from

☐  days from

Start time

Fill out end date

☐ Project default

☐ End date

is

☐ End date is  days from

☐  days from

End time



PL1001-C-E



## Home

My Surveys and Evaluations

Course Evaluation

Feedback

Course Evaluation Management

My Reports

Course Evaluation Results

360 Evaluation Results

Blue Evaluation Center

Announcements

Assignments

Grades

People

## Recent Activity in PL1001-C-E



50 Announcements

[SHOW MORE](#) ▾

### Coming Up



[View Calendar](#)

Nothing for the next week

### Recent Feedback

Nothing for now

blue®

Please provide feedback for the following:

[Course Instructor Evaluation...](#)

Due 31 Dec,2017

[Remind me Later](#)

# Q&A



Thank you for joining the learning webinar, and we hope that it was of help to you. The recording will be available within the next 3-5 days at:

<https://www.bluenotesgroup.com/archived-webinars/>

We look forward to seeing you in our future learning webinars.

Explorance Academy